

Columbus Family YMCA Assistant Aquatics Director



Job description

Under the direction of the Aquatics Director and in accordance with the mission and purpose of the Columbus Family YMCA, the Assistant Aquatics Director is responsible for providing assistance with the day-to-day operations of the aquatic department including but not limited to: hiring, scheduling and supervising lifeguarding staff, lifeguarding, pool operator, swimming lessons and any other aquatics related job functions.

This position will assist with staff recruitment, training and development of both swim instructors and lifeguards. This position will also serve new and existing members to identify opportunities for connectedness within the aquatics department. It is anticipated that the incumbents work time will be evenly divided between programmatic (hands on) and administrative functions.

Qualifications:

- High school degree or equivalent required.
- Bachelor's degree in a related field preferred.
- YMCA experience is preferred.

Essential functions:

Under the direction of the Aquatics Director,

Administrative functions will include:

- Recruit, hire, train and supervise lifeguards; ensure that they remain properly trained and have the proper tools to work effectively.
- Schedule and staff lifeguards.
- Handle pool operator responsibilities.
- Share on-call shifts for aquatic department responsibilities with Aquatics Director and other Certified Pool Operators on staff.

Programmatic functions will include:

- Hire, train, supervise and schedule all lifeguards.
- Perform lifeguard duties as needed.
- Assist with swimming lessons as needed.
- Enforce aquatics rules and policies.
- Overall excellent quality customer/member services.

General functions will include:

- Demonstrate cultural competencies and respect people of all backgrounds.
- Attend and help lead scheduled staff meetings and in-services
- Awareness of all YMCA communications, programs and policies.

Required certifications:

- Current lifeguard certification.
- Lifeguard certification training – must get within 90 days of hire.
- Current CPR for the Professional Rescuer, AED and trainer certifications or ability to obtain within 90 days of hire.
- Current swim lesson centered certifications (USA swimming, concussion training, YMCA certifications, Red Cross, etc.)
- National Certified Pool Operator

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