

OPEN DOORS PROGRAM

FINANCIAL ASSISTANCE PROGRAM



At the Y, we believe everyone deserves the chance to experience holistic wellness—spirit, mind and body. The Open Doors Program, supported in part by our Annual Strong Kids Campaign, provides families, children and adults with the financial assistance they need to obtain quality Youth Programs, Sports Programs and Health and Wellness services.

WHO IS ELIGIBLE AND HOW IS THE AMOUNT DETERMINED?

Anyone is welcome to apply for our Open Doors Program. The amount of assistance granted is based on the application process and review of the required documentation provided by the applicant. Our Open Doors Program reduces fees, but does not eliminate them. The Y believes a strong sense of ownership and pride is developed when our Open Doors recipients contribute to the cost of their YMCA involvement.

HOW DO I APPLY?

- Complete the two-page application and provide all income information and documentation for each individual in the household. Each application must provide a copy of the most recently filed Federal Income tax form, 1040, for each adult in the household.
- Attach copies of 2 current paystubs and/or other applicable documents from section 2 of the application for each adult in the household.
- Applications that are not complete and/or do not have copies of required documentation will be mailed back to the applicant requesting additional information. Please include copies (no originals) of documents.
- Submit all your information together. Submitting information separately will delay your application process.
- Send all information to:
Columbus Family YMCA
Attention: Open Doors Program
3912 38th St
Columbus, NE 68601
Or scan and email: columbusymca1892@gmail.com
- The YMCA will not apply financial assistance to past registrations or memberships. After an application has been approved, assistance can be applied to all relevant memberships and programs moving forward through the expiration date. Please note, you will need to reapply for the Open Doors Program Annually.



HOW WILL I KNOW IF I QUALIFY?

Please allow 15 business days for your application to be processed. Once it is processed you will receive an approval letter in the mail.

IF APPROVED, WILL MY ASSISTANCE AUTOMATICALLY BE APPLIED TO MY ACCOUNT?

If you're new to the Open Doors Program, you will have 30 days to come to the Y and activate your account. If you are a renewing participant in the Open Doors Program, any approval rate will be automatically applied to your account. If you are new to the Open Doors Program but are a current Y member, the approval rate will be automatically applied to your account.

CAN MY ASSISTANCE BE APPLIED TO PAST PROGRAMS AND MEMBERSHIP?

The YMCA will not apply financial assistance to past registrations or memberships. After an application has been approved, assistance can be applied to all relevant memberships and programs moving forward through the expiration date.

WHAT KIND OF DOCUMENTATION DO I NEED TO INCLUDE?

The Columbus Family YMCA Open Doors Financial Assistance Program requires copies of the appropriate documentation to be submitted along with the Open Doors Application. Below is a list of documentation that are acceptable income verification.

Tax Information

- Federal 1040 form-2 pages
- If someone in the household is self-employed, then a schedule C form is also needed.
- If you do not have a copy of the tax return, you can get one by calling the IRS at 800-829-1040 or by visiting their website at www.irs.gov

Employment-Paystubs

- Two current/consecutive paystubs from each working adult in the household. Paystubs must show your gross pay.
- If paystubs are unavailable, a letter from the employer on letterhead stating the average number of hours/week and hourly wage is acceptable. Bank statements do not show gross pay and is not an acceptable form of documentation.

Social Security/SSI/ Disability

- A letter from the Social Security Administration stating the current amount received and/or 1040 Federal tax form showing the income (line 14).

Retirement/Pension/IRA or Trust Fund Income

- Letter from the company or fund stating the amount and frequency that its received, a monthly statement or 1040 tax form lines 11 and 12 showing IRA/Pension income.



OPEN DOOR APPLICATION

COLUMBUS FAMILY YMCA

PRIMARY ADULT

First Name: _____ Last Name: _____ Birthdate*: ____/____/____ Gender _____

Address: _____ City/State/Zip: _____

Primary Phone: _____ Email*: _____ (*required)

SECOND ADULT

First Name: _____ Last Name: _____ Birthdate*: ____/____/____ Gender _____

Relationship to Applicant: _____

DEPENDENTS AND ALL OTHER PERSONS LIVING IN THE HOUSEHOLD

List all other member of your household below. Only children who are born to you, legally adopted/legal guardianship, or claimable on taxes will be considered dependents. Children 19-26 years are considered dependents only if they are claimed on your federal income taxes. Children over 26 are not considered dependents by the Y.

First Name	Last Name	Relationship	Birth Date	Gender

FOR OFFICE USE ONLY:

Date received: _____ Date response _____ Mem _____ %

Tax Year _____ Tax Income (line 22) _____

Gross Annual Income _____ Prog _____ %

Processed by: _____ Response sent by _____ Pros Date _____

1. REQUESTING ASSISTANCE

Place a check mark in the box below indicating which area you are interested in receiving assistance this year.

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Membership | <input type="checkbox"/> Taekwondo |
| <input type="checkbox"/> Youth Sports | <input type="checkbox"/> Youth Activities (I.E. Kids Night Out, Youth Overnights) |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Camp |

2. REQUIRED TAX INFORMATION

Place a check mark in front of the statement that best describes your household's tax filing situation.

- I have included the most recently filed federal tax return form 1040 for EACH adults in the household (and Schedule C if applicable).
- Only 1 adult in the household is required to file taxes. I have included the most recently filed federal tax return form 1040 (and Schedule C if applicable).
- No one in the household files taxes.

3. TOTAL HOUSEHOLD WAGE INFORMATION

Place a check mark in all applicable boxes below indicating any income and benefits your household receives. All income must be verified by attached copies of documentation.

- Both adults in the household are currently employed. I have included 2 current paycheck stubs that list gross income from each adult.
- One adult in the household is currently employed. I have included 2 paycheck stubs from the employed individual that lists gross income.
- I, or someone in the household, receives Social Security, disability or SSI. I have included a benefits letter or current bank statement showing the amount received each month.
- I, or someone in the household, receives Retirement/ Pension/ IRA or Trust Fund income. I have included the most recent statement or other documentation showing the amount received each month.
- No one in the household is currently employed.
- I am claimed as a dependent by my parents/guardian on the Federal tax return. I have included a copy of my parents' income tax return and understand that my application will be reviewed based on both annual gross incomes.

4. BENEFITS AND OTHER INCOME INFORMATION

Place a check mark in all applicable boxes below indicating any other income and benefits your household receives. Write the dollar amount that is received monthly in the space provided.

Unemployment	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$_____ Monthly
Child Support/ADC or Alimony	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$_____ Monthly
SNAP Benefits (Food Stamps)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$_____ Monthly
Foster Care/Ward of State Income	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$_____ Monthly
Student Loan Refund	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$_____ Monthly

5. NO INCOME SITUATIONS

If you've indicated that there is currently no income or benefits in your household, please attach a brief statement indicating how you are currently meeting your basic needs.